

Surrey Basketball Association

Junior Central Venue Leagues

HANDBOOK



2023-2024 season

Website & Results: www.surreybasketball.org.uk

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Executive Committee Members 2022-2023

Chairperson	Warren Bobb chairman@surreybasketball.org.uk M. 07769 114537
Treasurer	Paddy Latham treasurer@surreybasketball.org.uk M. 07540 271110
Administrator	Miranda Leach administrator@surreybasketball.org.uk
Competitions Manager	Steve Stredwick steve@surreybasketball.org.uk M. 07921 629884
Officials Officers	Chris Pullen, Sharon Rennie
Safeguarding Officer	Eduardo Aguilar ed@surreybasketball.org.uk
Committee Members	Edgar Ndazi, Adrian Jones
Scoresheets	Send to: scoresheets@surreybasketball.org.uk

CVL Co-ordinators

U10	Andy Stock stocky20@hotmail.com
U12	Grace Fellows surreybasketballsosialmedia@gmail.com
U14	Kerri Comerford kerricomerford70@hotmail.com
U16/18	Evan York ev.york@yahoo.com

Mission Statement:

The SBA is a voluntary association, responsible for administering and governing basketball at junior and senior levels within the county of Surrey, South East England.

We share the same mission statement as Basketball England.

'To provide an inspirational basketball experience for more people, more often'.

SBA Values:

Ethical and Transparent

We must be reliable, credible, fair and trustworthy as an organisation.

Responsible

We have a responsibility to the sport, to all involved in the sport within the county and to the promotion, development and furthering of the game at all levels.

Dedication

All involved in the SBA perform their roles to the best of their abilities with passion and drive, maintaining a professional, pro-active approach.

CVL Venues

Chessington Sports Centre
Garrison Lane
Chessington
KT9 2JS

U10, U16

Three Rivers Academy
Hersham Road
Walton-On-Thames
KT12 5PY

U12, U16

Tadworth Leisure & Community Centre
Preston Manor Road
Tadworth
KT20 5FB

U16, U18

St John the Baptist School
Elmbridge Lane
Woking
GU22 9AL

U14, U18

ACS International School Cobham
Portsmouth Road
Cobham
KT11 1BL

All Finals

Rules and Regulations.

The CVL Committee will use its discretion in the application of these rules as appropriate.

1) Child Protection and Safeguarding.

- i) The Surrey Basketball Association is committed to the protection of children and vulnerable adults in accordance with Basketball England's (BE) Child and Vulnerable Adults Protection Policy and Procedures, which may be accessed on the BE website. Where possible we will not permit photographs, film, video or other images of children or vulnerable adults to be taken or used without the consent of the child/ vulnerable adult AND their parents/ guardians or carers.
 - (1) Clubs must notify SBA at the earliest time possible if they do not want images to be taken during any SBA event.
 - (2) Clubs must ensure that all children, parents/guardians or carers are aware of the Child Protection guidance with regards to the use of images.
 - (3) The SBA does not want to prevent family, friends or other spectators from being able to take images at basketball events for legitimate reasons. Anyone taking photos/videos must register themselves with the commissioner at the event. Images should be for personal or club use only and should NOT be published on social media without the specific consent of all involved.
- ii) Further information regarding the taking of, and use of images can be found on the Basketball England website.

2) Playing Season

- a) The playing season shall be within the dates of 17th September 2023 and the second finals day scheduled 12th May 2024.

3) Number of Teams in a Division/ Players in a Game

- a) The number of teams in a division will be at the discretion of the CVL Committee, together with playoffs.
- b) Playoffs will be arranged but dependant on the number of teams in each age group; format to be decided by the CVL Committee.

4) League Points

- a) Three points shall be awarded to the winning team and one point to the losing team. No points shall be awarded to a defaulting team.

5) Non-playing Regulations

- a) All Clubs are required to pay a one-off joining fee of £50.00 to the Surrey Basketball Association as a condition of entry into the Association's competitions for which additional entry fees will be charged. Any unpaid fines will be deducted from this at the start of the season. The Joining Fee will then require 'topping up' prior to the start of the following season.
- b) Any Club that withdraws from SBA competitions and who subsequently re-join will be subject to a new joining fee.

- c) It is a condition of entry to the Surrey League that each Club must send a representative to the Annual General Meeting at the end of the Season. A fine will be incurred for not doing so. See section 9 on Fines.
- d) For all disciplinaries, the Surrey Basketball Association Disciplinary Committee will comprise of 3 non-involved members from the Surrey Basketball Association Committee, appointed through the Competitions Manager.

6) Player Regulations

- a) Kit Regulations:
 - i) All teams shall wear uniform (vest and shorts). Teams must observe the latest BE regulations regarding compression garments worn underneath kit (must be skin tight, and one solid colour). T-shirts are NOT allowed. Players will be asked to remove any item that is not regulation kit.
 - ii) All teams should declare their primary kit colour to the relevant CVL coordinator prior to the beginning of the season. In the event of a colour clash, the second named team on the fixture list will change into alternative colours.
 - iii) All CVL teams should have 2 kits of contrasting colours.
 - iv) in any competition final or semi-final event staged by the SBA, players will NOT be allowed on court without the correct team uniform.
- b) Registration
 - i) All clubs competing in the Surrey Basketball Association Junior League must register its Club and players through the Basketball England online registration system.
 - ii) All players must be registered before the first CVL session and have downloaded a copy of license cards. Electronic copies are accepted.
 - iii) All player details must be sent to the relevant CVL co-ordinator prior to them participating in their first game. This will include name, date of birth, BE license number, and National League status.
 - iv) All teams must produce players & coaches licence cards to the scorer's table at the same time that team lists are presented. Anyone else who is sitting on the team bench must also have their licence card available on request.
 - v) LICENCE CARDS must be in COLOUR and they must be produced at all games that teams play in. No player, coach or team follower will be allowed on a CVL (junior league) court without the above.
 - vi) The players licence numbers must be inserted on the score sheet. It is the responsibility of both COACHES and REFEREES to ensure that this is done. Coaches and referees should be appropriately licenced, either through their club or direct to the SBA Registrar. Coaches and referees MUST also be DBS checked, and have their certification details available.
- c) Clubs Having More Than One Team in The League
 - i) No player may play for more than one team in any Surrey Competition within the same age group category.

- ii) Clubs with two or more teams (at the same age group) must provide definitive lists for each team to the relevant CVL Co-ordinator before they play their first game of the season.
- iii) If any players join a team part-way through a season the club must assign them to one of the teams and advise the relevant CVL Co-ordinator. They will stay on that team for the remainder of the season.
- d) Transfers - A player may transfer from one club to another only by written permission from the Surrey CVL Committee. Written intention to transfer must be received from the player and the two Clubs concerned before permission can be granted.
- e) Fixture Dates - The schedules printed in the fixtures schedule shall be deemed to be CONFIRMED. Fixtures can only be changed in exceptional circumstances and at the permission of the CVL Committee.
- f) Postponed Games - Hopefully the game will be re-arranged by mutual consent prior to the league closure dates. The matter will be resolved by the Surrey CVL Committee, whose decision will be final.
- g) Forfeiture of Points - All games shall be played on the scheduled day, but any team failing to appear on court, ready to play, within 15 minutes of the scheduled Jump Ball time may be liable to forfeit all points at the discretion of the Surrey CVL Committee. Any team failing to appear on court may, at the discretion of the Surrey CVL Committee, be invoiced for expenses incurred by SBA.

7) Player Disqualification

- a) If a player or coach commits a disqualifying foul, s/he MUST leave the arena. There will be an automatic two (2) game ban from the team's next Surrey League games. If this ban is ignored, the Team shall forfeit the game in which the ban should have been effective. The ban will not apply for disqualifications as a result of 2 Technical/Unsportsmanlike fouls, however further sanctions may be imposed depending on the nature of the fouls.
 - i) A full report by the referees must be sent to the Competitions Officer within 5 working days. A player/coach who is disqualified can neither play nor coach during the two match ban.
 - ii) Teams will receive notification of the banned player/ Coach or Coach/Player.
 - iii) ALL disqualifications must be referred to the Disciplinary Committee where further action may be taken. All case reviews will be done on an individual basis and the Club will be notified of all action to be taken and decisions made by the Disciplinary Committee. The Player, Coach or Player/Coach's previous disciplinary record WILL be taken into consideration.

8) Appeals Procedure

- a) Clubs, Teams or Individuals members have the right of appeal to the Surrey Basketball Association Committee on any fine imposed or on any decision that affects them within 7 days of that fine or decision, or on any dispute considered by the Surrey Basketball Association Committee to be within the Association's jurisdiction. Appeals received outside this timeframe will ONLY be considered in exceptional circumstances.

- b) Any appeal must be accompanied by the specified APPEAL FEE of £50.00. On receipt of the appropriate fee the Appeals Committee (The Surrey basketball Association Chairperson, plus 2 non-involved members from the CVL Committee) will convene and review the appeal.
- c) Should the appeal be upheld, any monies paid may be returned as the Surrey Basketball Association deems appropriate. The Club, Team or Individual lodging the appeal shall have the right to be represented when the appeal is heard. Reasonable notice having been given to the party or parties concerned.

9) Fines

- a) A CVL Co-Ordinator or Commissioner will notify the Treasurer of any breach of rules incurring a fine.
- b) The Treasurer will then issue the appropriate fine to the Club(s) concerned. Fine details will be reported at the next Surrey Executive Committee monthly meeting for ratification.
- c) Fine reason and amounts:
 - i) Ineligible and unregistered players (ringer/ plays for another team) – Club fined at up to £50.00 plus loss of game.
 - ii) Forfeiting a scheduled fixture
 - (1) 8 or more days notice - £30 plus loss of game.
 - (2) Less than 7 days notice - game fee for both teams minus cost of table officials, and loss of game.
 - iii) Failure to make scheduled time of tip-off (as reported) - £5.00
 - iv) Failure to provide a competent table official capable of completing an official scoresheet
 - (1) 1st offence £5.00 per game
 - (2) 2nd offence £10.00 per game.
 - (3) 3rd & subsequent offences £10.00 plus 1 league point deducted.
 - v) Club non-attendance at SBA AGM – Club fined £20.00 (in line with Seniors)

10) Miscellaneous

- a) Any other situations not covered by Surrey Basketball Rules above will be sanctioned under Basketball England rules.
- b) Surrey Basketball will appoint a commissioner to a game to report back to the Committee on an ad hoc basis.

11) General League Rules - applicable to all age groups

- a) The SBA provides table equipment for all CVL (Junior League) games. Teams MUST provide their own basketballs for warm ups.
- b) Referees will be appointed by the CVL Co-ordinators. Each team must provide one competent table official for all games. Failure to provide a competent table official will result in a fine. See section 9 on fines.
- c) **GAME FEES AT EACH CVL SESSION MUST BE PAID IN CASH** (unless otherwise agreed directly with the SBA treasurer).

12) League Format

- a) The teams in each league play each other a number of times dependent upon the number of teams.
- b) The teams to play each other in the Final will be determined using the play-off system.
- c) In the event of a tie between teams at the end of the season, league standings will be determined by the following criteria in order:
 - i) A table shall be compiled taking into account only the matches played between teams involved in the tie. The teams shall then be placed in accordance with the points awarded for wins in this table.
 - ii) In the event of further equality, the difference between the actual points scored and points conceded in these matches will be taken into account.
 - iii) In the event of further equality, the difference between actual points scored and points conceded in all matches in the League will be taken into account.

13) Licence Cards

- a) All players must be registered in order to participate in a Surrey League fixture.
- b) Licence cards must be downloaded and produced for each game.
- c) No player/ coach will be allowed onto a CVL Junior League court without the above.

14) Play Offs/Cup Final Registration

- a) All players need to have played in at least 4 CVL junior league games during the regular season to be eligible to play in the play-offs/finals. In the case of injury, the CVL sub-committee must be informed for consideration to allow the player to participate in the play-offs/finals. In this case players need to be registered before 31st January 2024

15) Game Fees

- a) Game fees must be paid to the relevant Commissioner prior to the game.
- b) 2023-2024 fees will be:
 - i) U10 - £35 per game
 - ii) U12 - £50 per game
 - iii) U14 - £50 per game
 - iv) U16 - £70 per game
 - v) U18 - £70 per game

16) Referees

- a) Without referees, teams would not be able to play any games. Coaches, players and supporters must treat them with respect at all times or else face disciplinary action.
- b) The CVL Junior League pays the following:
 - i) U10 £15.00
 - ii) U12 £20.00
 - iii) U14 £20.00
 - iv) U16 £25.00
 - v) U18 £25.00

17) Table Officials

- a) Each team must provide one Table Official capable of completing the scoresheet.
- b) Teams must provide a competent Table Official to every game they play in. Failure to provide a competent table official will result in a fine. See section 9 on fines.
- c) Table Official payments (paid by CVL) are:
 - i) U10 - £6.00 per game
 - ii) U12 - £8.00 per game
 - iii) U14 - £8.00 per game
 - iv) U16 - £10.00 per game

18) Commissioners

- a) The Surrey Basketball Association will provide Commissioners at the CVL Junior League for the current season.
- b) The Commissioner will:
 - i) Assist in setting up the courts and table equipment
 - ii) Collect game fees from teams
 - iii) Check license cards and player eligibility
 - iv) Oversee games and ensure officials are appointed and respected
 - v) Enforce SBA photography policy
 - vi) Pay officials at the end of the session and collect score sheets
 - vii) Assist in putting away table equipment and tidying up
 - viii) Provide the relevant CVL Co-Ordinator and SBA Treasurer with details of costings for the session
 - ix) Report results and any incidents to the CVL sub-committee
- c) Observers may also be appointed to some CVL sessions.

19) Playing Rules – Age Specific.

- a) Under 10's
 - i) Mixed boys/girls -boys in school year 5 and under, girls in school year 6 and under.
 - ii) Games to be played with a SIZE 5 basketball.
 - iii) Timings: 6 minute quarters with stopping clock.
 - iv) Passerelle rules apply: Approximately halfway through quarters 1 & 2, an official will stop the game so that the 5 players on court can substitute with 5 players from the bench for both teams. These will be the only substitution occurrences in the first half (unless there is an injury). Normal play with substitutes applies in the second half.
 - v) There will not be any points deducted for having less than 10 players.
 - vi) If a team has less than 10 players, the opposing coach selects the player/s to be substituted. (N.B. if it is found that this system is being abused during the season, e.g. teams bringing 5 players, the CVL Committee will look to change this ruling).
 - vii) One free throw equals the relevant number of points i.e. 1, 2, or 3 points.
 - viii) 1 minute interval between quarters.
 - ix) 3 minutes at half time.
 - x) A team may take one 30 second time out in the first half. Then one 30 second timeout per quarter in the second half. No substitutions are allowed in the first half.
 - xi) Tied Game: 1 minute overtime using possession arrow. Repeat if game is still tied after 1 minute.
 - xii) Fouls: 4 personal fouls only (foul out on 4th foul). Shooting on 4th team foul per quarter.
 - xiii) Defence: Zone defence defence is NOT permitted
 - xiv) Full court defence is NOT permitted.
 - xv) All players and coaches must be registered through England Basketball before the first session their team plays in.
 - xvi) Licence cards must be made available to the Commissioner upon request at each game.
 - xvii) All licence numbers are to go on the Scoresheet.
 - xviii) Any team subsequently found to have played an unlicensed player will be fined and the game awarded to the opposition.
 - xix) Player details must be submitted to the relevant CVL Co-ordinator prior to their first game. This will include name, date of birth, license number, and National League status.
 - xx) **ALL TEAMS MUST HAVE A NOMINATED SAFEGUARDING/WELFARE OFFICER.**

- b) Under 12's
- i) Mixed boys/ girls – boys in school year 7 and under, girls in school year 8 and under.
 - ii) Games are to be played with a SIZE 5 basketball.
 - iii) Timings: 8 minute quarters with stopping clock.
 - iv) Passerelle rules apply: Approximately halfway through quarters 1 & 2, an official will stop the game so that the 5 players on court can substitute with 5 players from the bench for both teams. These will be the only substitution occurrences in the first half (unless there is an injury). Normal play with substitutes applies in the second half.
 - v) There will not be any points deducted for having less than 10 players.
 - vi) If a team has less than 10 players, the opposing coach selects the player/s to be substituted. (N.B. if it is found that this system is being abused during the season, e.g. teams bringing 5 players, the CVL Committee will look to change this ruling).
 - vii) 1 minute interval between quarters.
 - viii) 3 minutes at half time.
 - ix) A team may take one 30 second time out in the first half. Then one 30 second timeout per quarter in the second half. No substitutions are allowed in the first half.
 - x) Fouls: 4 personal fouls only (foul out on 4th foul). Shooting on 4th team foul per quarter.
 - xi) Tied Game: 1 minute overtime using possession arrow. Repeat if game is still tied after 1 minute.
 - xii) Defence: ZONE DEFENCE IS NOT PERMITTED AT THIS AGE GROUP.
 - xiii) FULL COURT DEFENCE IS ALLOWED IN THE SECOND HALF ONLY, however it must be stopped if the team is 20 points or more ahead.
 - xiv) All players and coaches must be registered through England Basketball before the first session their team plays in.
 - xv) Licence cards must be made available to the Commissioner upon request at each game.
 - xvi) All licence numbers are to go on the Scoresheet.
 - xvii) Any team subsequently found to have played an unlicensed player will be fined and the game awarded to the opposition.
 - xviii) Player details must be submitted to the relevant CVL Co-ordinator prior to their first game. This will include name, date of birth, license number, and National League status.
 - xix) **ALL TEAMS MUST HAVE A NOMINATED SAFEGUARDING/WELFARE OFFICER.**

- c) Under 14's
- i) Mixed boys/ girls - boys in school year 9 and under, girls in school year 10 and under.
 - ii) A MAXIMUM of two year 9 National League players are allowed per team.
 - iii) Year 10 girls who play in the National League or higher are not allowed to compete at this age group.
 - iv) Games are to be played with a SIZE 6 basketball.
 - v) Timings: 8 minute quarters with stopping clock.
 - vi) Passerelle rules apply: Approximately halfway through quarters 1 & 2, an official will stop the game so that the 5 players on court can substitute with 5 players from the bench for both teams. These will be the only substitution occurrences in the first half (unless there is an injury). Normal play with substitutes applies in the second half.
 - vii) There will not be any points deducted for having less than 10 players.
 - viii) If a team has less than 10 players, the opposing coach selects the player/s to be substituted. (N.B. if it is found that this system is being abused during the season, e.g. teams bringing 5 players, the CVL Committee will look to change this ruling).
 - ix) 1 minute interval between quarters.
 - x) 3 minutes at half time.
 - xi) A team may take one 30 second time out in the first half. Then one 30 second timeout per quarter in the second half. No substitutions are allowed in the first half.
 - xii) Tied Game: 1 minute overtime using possession arrow. Repeat if game is still tied after 1 minute.
 - xiii) Fouls: 4 personal fouls only (foul out on 4th foul). Shooting on 4th team foul per quarter.
 - xiv) Zone defence IS NOT PERMITTED at this age group.
 - xv) Full court defence is allowed by either side – it MUST be taken off if a team is 20 points or more ahead.
 - xvi) All players and coaches must be registered through England Basketball before the first session their team plays in.
 - xvii) Licence cards must be made available to the Commissioner upon request at each game.
 - xviii) All licence numbers are to go on the Scoresheet.
 - xix) Any team subsequently found to have played an unlicensed player will be fined and the game awarded to the opposition.
 - xx) Player details must be submitted to the relevant CVL Co-ordinator prior to their first game. This will include name, date of birth, license number, and National League status.
 - xxi) **ALL TEAMS MUST HAVE A NOMINATED SAFEGUARDING/WELFARE OFFICER.**

- d) Under 16's
- i) Mixed boys/ girls - boys in school year 11 and under, girls in school year 12 and under.
 - ii) A MAXIMUM of two year 11 National League players are allowed per team.
 - iii) Year 12 girls who play in the National League or higher are not allowed to compete at this age group.
 - iv) Games are played as per the normal FIBA rules.
 - v) Games are to be played with a SIZE 7 basketball.
 - vi) Zone defence is only allowed in Quarters 1 & 3.
 - vii) All players and coaches must be registered through England Basketball before the first session their team plays in.
 - viii) Licence cards must be made available to the Commissioner upon request at each game.
 - ix) All licence numbers are to go on the Scoresheet.
 - x) Any team subsequently found to have played an unlicensed player will be fined and the game awarded to the opposition.
 - xi) Player details must be submitted to the relevant CVL Co-ordinator prior to their first game. This will include name, date of birth, license number, and National League status.
 - xii) **ALL TEAMS MUST HAVE A NOMINATED SAFEGUARDING/WELFARE OFFICER.**
- e) Under 18's
- i) Mixed boys/ girls - boys in school year 13 and under, girls under 19 years old as of 31st August 2023.
 - ii) A MAXIMUM of two year 13 National League players are allowed per team.
 - iii) U19 girls who play in the National League or higher are not allowed to compete at this age group.
 - iv) Games are played as per the normal FIBA rules.
 - v) Games are to be played with a SIZE 7 basketball.
 - vi) Zone defence is only allowed in Quarters 1 & 3.
 - vii) All players and coaches must be registered through England Basketball before the first session their team plays in.
 - viii) Licence cards must be made available to the Commissioner upon request at each game.
 - ix) All licence numbers are to go on the Scoresheet.
 - x) Any team subsequently found to have played an unlicensed player will be fined and the game awarded to the opposition.
 - xi) Player details must be submitted to the relevant CVL Co-ordinator prior to their first game. This will include name, date of birth, license number, and National League status.
 - xii) **ALL TEAMS MUST HAVE A NOMINATED SAFEGUARDING/WELFARE OFFICER.**

Codes of Conduct

Basic standards of sportspersonship, such as players shaking hands and thanking referees and table officials, are expected from all teams in the Surrey League as a matter of common courtesy. Clubs are also responsible for the conduct of their officials and supporters, who should likewise behave in a respectful manner.

Supporters must not shout obscenities to, boo or distract players from the opposite team. Failure to observe these requirements may result in disciplinary action being taken against the club and fines imposed.

Those involved in the Surrey League, in whatever capacity, must respect the rights, dignity and worth of every person – player and non-player alike, and treat everyone equally within the context of the game. In particular, those involved in the league are expected to be aware of the special needs of young people and vulnerable adults, including their well-being and potential difficulties or possible abuse.

Club contacts/ secretaries **MUST** make their players and spectators aware of the Codes of Conduct and ensure they are explained at the start of the season.

The Surrey Basketball Association is committed to achieving and maintaining the highest possible standards of behaviour and conduct at basketball games and events.

Any concerns regarding the breach of the Codes of Conduct should be presented to the SBA Executive Committee as soon as possible after a game.

Safeguarding

The SBA Safeguarding Officer:
[Eduardo Aguilar](#) (contact details at the front of the handbook)

Please refer to Basketball England Safeguarding Policy for information on guidance and good practice.

<https://www.basketballengland.co.uk/safeguarding>

Each Club within the Surrey League must:

- Have a safe recruitment guidance for all roles within the club
- Ensure “bench personnel” (Coaches, Team Managers, Table Officers, Game Day Support Staff, etc.) are DBS checked and
- Have a nominated [Welfare Officer](#) who is DBS checked, trained in Safeguarding and aware of Basketball [England’s Safeguarding Policy](#).

If a child is in urgent danger, call the [Police on 999](#) or the [NSPCC on 0808 800 5000](#)

If you are 18 or under and need confidential advice or support, please contact [Childline on 0800 1111](#)

Report a matter directly to Basketball

England... www.basketballengland.co.uk/safeguarding/report-it

Local Safeguarding Children Board’s (LSCB):

- [Surrey Safeguarding Children Partnership](#)
- [London Safeguarding Children Partnership](#)
- [Berkshire West Safeguarding Children Partnership](#)
- [Kent Safeguarding Children Multi-Agency Partnership](#)

For any other queries, email [Eduardo](#).

Tournaments and Events

The SBA is proud of its involvement in basketball throughout the county, and is always happy and willing to promote events organised by Surrey teams to encourage participation in the sport. For more information on this, please contact anyone in the Committee who will be happy to help.

Newsletters are produced periodically to keep all those involved in the Surrey League up to date with rule changes, courses for table officials and referees and any guest speakers that are invited to talk on topical matters.

The Annual General Meeting is held during the summer 'off-season' – all clubs must send a representative to this meeting or else suffer a fine.

Links/ Appendix

Basketball England Website <https://www.basketballengland.co.uk>